



Montana Department of  
**LABOR & INDUSTRY**

Unemployment Insurance Division

**Instructions to Employers:** Post this form in an area that is visible to all employees. If you have any questions regarding this notice or other Unemployment Insurance questions, please contact the following:

**Unemployment Insurance Employer Contributions (Tax):**

Go to [uieservices.mt.gov](http://uieservices.mt.gov) to file reports, make payments, view/update employer account information, or to obtain copies of this poster or other UI tax correspondence.

Call the Contributions Bureau at (406) 444-3834.

**Unemployment Insurance Benefit Claims Information:**

Visit us online at [uid.dli.mt.gov](http://uid.dli.mt.gov) to view UI handbooks, video and audio tips, newsletters, special program and other important UI information.

To file for benefits or view information about your claim, visit our online claims site at [uicclaimant.mt.gov](http://uicclaimant.mt.gov) or contact the Claims Processing Center at (406) 444-2545.

**Unemployment Insurance Employer Charging Questions:**

Contact our Charging Unit at (406) 444-0399.



# ATTENTION EMPLOYEES

Form UI-9

## Your Job Is Covered By Montana Unemployment Insurance FOR WHICH CONTRIBUTIONS TO THE FUND ARE PAID BY YOUR EMPLOYER

If you become unemployed through no fault of your own, or you are working reduced hours, you may be eligible for unemployment insurance benefits.

You may file an Unemployment Insurance Claim online at [uicclaimant.mt.gov](http://uicclaimant.mt.gov).

**To file a claim you will need:**

- Dates of employment, the business name, address, and phone number of all employers you have worked for in the last 18 months.

**If you wish to receive your benefits via Direct Deposit:**

- You will need your account number and bank routing number.

**If you are an ex-military member:**

- You will need to provide a copy of your DD214, Member Copy 4.

**If you are not a U.S. Citizen:**

- Alien registration card number and expiration date.

**If you obtain work through a union:**

- The name and local number of your union hall.

**If you are a federal employee or were employed by the federal government within the last 18 months:**

- Your SF-8 or SF-50 may assist you in filing your claim.

Unemployment insurance claims may also be filed by contacting the Claims Processing Center at (406) 444-2545.

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