

# ITEMIZED PAY STATEMENTS

Effective January 1, 2026, **SB 906** (2025) requires that all employers notify all new hires of information about earnings and deductions to help them understand what is contained in the itemized statement.

## Understanding Your Pay Statement

You can expect to receive an itemized pay statement with every payment of wages, commissions, or salary. We are providing the following information to ensure you understand the information on your itemized pay statement. Please reach out to [payroll@vanderhouwen.com](mailto:payroll@vanderhouwen.com) with any questions you may have.

### Pay period:

All employees are issued a paycheck bi-weekly every other Friday. Each paycheck will include earnings for all work performed through the end of the previous payroll period. Your pay stubs will be available electronically in Paylocity. In the event that a regularly scheduled payday falls on a day off such as a holiday, you will receive pay on the last day of work before the regularly scheduled payday.

### Workweek for purposes of overtime (if applicable):

12:00 am on Saturday through 11:59 pm on Friday

### Types of pay may include:

BONUS	Bonus
BRVMT	Bereavement
COMM	Commission
DT	Double-time
HOL	Holiday
JURY	Jury Duty
OT	Overtime
PTO	PTO
REG	Regular
RETRO	Retro
SALRY	Salary
SEVER	Severance
OTC	Overtime

OTD	Daily Overtime
MISC	Miscellaneous Pay
REIMB	Reimbursement
PTOPO	PTO EOY
JDUTY	Jury Duty

Possible Benefit Contributions:

401ER	401k Match
ERMED	ER Cost of Medical
SICK	Sick
VAC	Vacation
ERHSA	ER HSA
SHMED	Shareholder Medical
ESCA	SCA Benefits
SCAME	SCA - MED
SCA4K	SCA - 401K
LIFEE	Executive Life & Retirement
NYCV	NY Child Vaccination
NYEV	Covid-19 EE Vaccination
COSIK	CO Covid Sick
CSFPH	SanFran PHE Leave

Possible Deductions: **[The following are examples; include all the types of taxes, local taxes, and deductions applicable to employees corresponding payroll codes]**

Taxes:

Old-Age, Survivors and Disability Insurance (OASDI)	
Medicare	
Federal Withholding (FICA)	
State Tax – OR	
Oregon Statewide Transit Tax (OSTT)	
Oregon Worker Benefit Fund (ORWBF)	
Paid Leave Oregon (PDLOR)	
3602A	360201 WA L&I
5302A	530200 WA L&I
WLI01	EE Washington L+I
WLI02	EE Washington L+I
WLI03	EE Washington L+I

Benefits:

401K	401k
401L1	401k Loan 1
401L2	401k Loan 2
401L3	401k Loan 3

401L4	401k Loan 4
401L5	401k Loan 5
401L6	401k Loan 6
401L7	401k Loan 7
401L8	401k Loan 8
401L9	401k Loan 9
4ROTH	Roth 401k
DNTLC	Dental-EC
DNTLD	Dental-EE+DP
DNTLE	Dental-EE
DNTLF	Dental-EF
DNTLS	Dental-ES
HSA	Optum HSA
MDCHC	Med-Cont-HD-EC
MDCHE	Med-Cont-HD-EE
MDCHF	Med-Cont-HD-EF
MDCHS	Med-Cont-HD-ES
MDCPC	Med-Cont-PPO-EC
MDCPE	Med-Cont-PPO-EE
MDCPF	Med-Cont-PPO-EF
MDCPS	Med-Cont-PPO-ES
MDIHC	Med-Int-HD-EC
MDIHE	Med-Int-HD-EE
MDIHF	Med-Int-HD-EF
MDIHS	Med-Int-HD-ES
MDIPC	Med-Int-PPO-EC
MDIPE	Med-Int-PPO-EE
MDIPF	Med-Int-PPO-EF
MDIPS	Med-Int-PPO-ES
SCA	SCA Benefits
VIS1C	Vision-EE+1C
VISEC	Vision-EC
VISED	Vision-EE+DP
VISEE	Vision-EE
VISEF	Vision-EF
VISES	Vision-ES

Other Deductions:

ERHSA	ER HSA
SHMED	Shareholder Medical
ADVER	Advertising
AFLAC	Aflac

AFLPT	Aflac Post Tax
BCKGD	Background Checks
BNKRP	Bankruptcy
CELL	Cell Phone
CGIFT	Client Gifts
CHLD1	Child Support 1
CHLD2	Child Support 2
CHLD3	Child Support 3
CHLDN	Child Support NonEFT
CMLS	Client Meals & Ent
COLOL	Colonial Life
COLPT	Colonial Life Post Tax
DISBL	Short-Term Disability
DUES	Dues & Subscriptions
EXREI	Expense Reimbursement
GARN1	Garnishment 1
GARN2	Garnishment 2
INTER	Internal Meal Morale
INTRN	Internet
LEVY	Levy
LIFE	Group Life
LIFEE	Executive Life & Retirement
LNGTC	Long Term Care
LNKIN	LinkedIn
LTD	Long Term Disability
NTWRK	Network Events
PDIEM	Per Diem
PRKNG	Parking
PSTG	Postage
REIMB	Reimbursement
SLEVY	State Levy
SLOAN	Student Loan
SPNSR	Sponsorship
SUPLY	Office Supplies
TRANS	Transportation Pass
TRNGS	Training & Seminars
TRVL	Travel & Lodging
LIFEC	Vol Life Child
LIFED	Life Dom Partner
LIFES	Vol Life Spouse
LOAN	Loan

